

**STAINLESS STEEL PORTRAIT PURCHASE & PLACEMENT FORM (Crypts/Niches)**

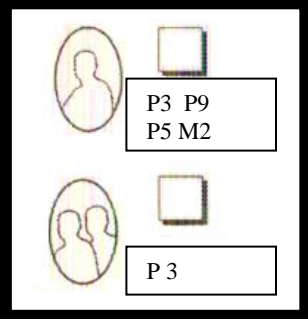
NAME ON CERTIFICATE (OWNER) : \_\_\_\_\_

ORDERED BY (YOUR NAME) : \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

NAME OF DECEASED: \_\_\_\_\_

NAME OF CEMETERY: _____ MAUSOLEUM: _____		
CORRIDOR: _____ TIER & CRYPT (NICHE#): _____		
<b>Note:</b> For Cemetery monuments and flush marker lot orders please use another form:		
<b>Stainless Steel (required)</b> <div style="border: 1px solid black; padding: 5px; margin: 5px;"> <p align="center"><b>Choose finish:</b></p> <p><input type="checkbox"/> Color</p> <p><input type="checkbox"/> Black and White</p> </div>	<b>Oval Shape (required)</b> <div style="border: 1px solid black; padding: 5px; margin: 5px;">  </div>	<b>Positioning Vertical (required)</b> <div style="border: 1px solid black; padding: 5px; margin: 5px;"> <p><input type="checkbox"/> Change Attire</p> <p><input type="checkbox"/> Change Background <i>(see back of form)</i></p> <p><input type="checkbox"/> Combine/Separate Images</p> </div>

**PHOTOGRAPH** Enclose a GOOD, CLEAR, STUDIO PORTRAIT OR PASSPORT PICTURE EITHER BLACK & WHITE OR COLOR. BE EXACT IN YOUR SIZE & FINISH. PLEASE, NO PHOTOGRAPH LARGER THAN 5" x 7" (Note: Color Stainless Steel Portraits can be reproduced from your Black & White Photograph. For an additional fee and added production time technology will permit removing other persons from the photograph or placing your loved one in a change of attire acceptable for display. Digital Images and /or photocopies will not be accepted. Photo must be removed from frame or housing casing before delivery to the cemetery. When mailing, place photo between two pieces of cardboard and tape cardboard edges.

**LIMITATION ON REPLACEMENT** In the unlikely event that there is either damage or loss to the supplied photo, Catholic Cemeteries liability is limited to the cost of a replacement print from a supplied negative. ***You can now email the image (jpg or jpeg at 300 DPI) to [portraits@holyroodcemetery.org](mailto:portraits@holyroodcemetery.org). You must include the deceased name and the lot location as recorded in cemetery records.***

*See Chart – Prices are subject to change without notice*

APPLICATION FEE \$ _____
PORTRAIT # P3 \$ _____ P9 \$ _____ M2 \$ _____ P5+M700293 \$ _____ TOTAL \$ _____ Payment by: <input type="checkbox"/> Cash <input type="checkbox"/> Check (VISA/MASTERCARD/ALL BANK DEBIT CARDS) IN OFFICE ONLY: <input type="checkbox"/> Credit Card

**By my signature, I acknowledge that I have read the agreement on the front of this application and understand its contents. I agree to follow all cemetery rules and regulations set forth by this agreement.**

Date: \_\_\_\_\_ Signature: **X**  
(If not signature of original owner, certificate of right of [burial/entombment/inurnment](#) must be presented)

Make checks payable to **CATHOLIC CEMETERIES** and **MAIL or BRING TO APPLICABLE CEMETERY OFFICE:**

**HOLY ROOD CEMETERY**  
 PO BOX 182  
 WESTBURY NY 11590-0182  
 Tel.: 516-334-7990

**HOLY SEPULCHRE CEMETERY**  
 3442 ROUTE 112  
 CORAM NY 11727  
 Tel.: 631-732-3460

**QUEEN OF ALL SAINTS CEMETERY**  
 115 WHEELER ROAD  
 CENTRAL ISLIP NY 11722  
 Tel.: 631-234-8297

1. Complete this Form; 2. Include Payment and Original Photograph;
  3. If this form is **not signed by the original owner**, the certificate of right of [entombment/inurnment](#) must be presented at cemetery office.
- Revised August 21, 2009*

<b>OFFICE USE</b> <i>(initial when completed)</i>	
Certificate presented _____	Photo Included: _____
Plot card checked/checked _____	Deposit date: _____

## **Catholic Cemeteries - Stainless Steel Portrait Agreement (Crypts and niches)**

*Burial space placement is not available for mosaic crypts & niches. This program requires a stainless steel portrait on a bronze easel for placement in a glass front niche. Two person portraits will only be permitted on Number 3 portrait.*

*(For P3, P9 and P5 only)*

- Delete background and replace with a color to best suit the individual in the portrait (review color display at web site or cemetery office).    2000    1264    2394    3261    9615    9664;*
  
- Leave background as is (scenery prohibited – neutral background only);*

**Note:** *If you hand this form to a member of the cemetery's memorial department it is deemed complete and final.*

It is agreed that Catholic Cemeteries will supply and install the stainless steel portrait to be placed on the referenced crypt or niche front (or easel where permitted and specified). For outdoor crypts and niches installation schedule may be delayed during periods of inclement weather.

The cemetery will not be responsible to repair or replace a stainless steel portrait damaged, lost, stolen or vandalized at the entombment/inurnment space.

**Cancelled orders** are subject to the following fees subtracted from any applicable written request for a cancellation/refund:

- 1) \$50 cancellation fee is collected for costs of record cancellation, check refund, and photograph return;
- 2) Orders placed with the manufacturer can be cancelled with no installation. Photograph and the stainless steel portrait will be delivered to the purchaser. No purchase money will be refunded.

*Although we all wish to see our loved ones as we knew them, the cemetery will not permit a portrait to be placed at the entombment or inurnment space containing: an unkempt appearance, or informal clothing is prohibited. Photos are limited to bust or half figure as the portrait to be placed. The cemetery management will be the sole judge of appropriateness at the cemetery's own discretion.*

<b>P3 is for a crypt with 1 or 2 names (only) P9 is for a crypt with 3 or 4 names (only)</b>				
<b>P5 is for glass front cremation niches</b>				
<b>M2 is for Crypts with 5 or more names and most cremation niches</b>				
<b>Item</b>	<b>Description</b>	<b>Rule for Placement</b>	<b>Size</b>	<b>Placement</b>
P3 P9 M2	Large Single Portrait  Small Portrait	<i>For abbey, true companion and single crypts, installed to the left side of the deceased's year of birth.</i>	3 1/4" x 4 1/4" 2 3/4" x 3 1/2" 1.18" x 1.57"	<input type="checkbox"/> Left
P3  P5 + M770293	Large Single Portrait  Portrait on Easel (Glass front niches)	<i>For side- by- side crypts, couch crypts, and glass front niches for the entombment (inurnment) on the right, this portrait shall be installed to the right of the deceased's year of death otherwise as stated above.</i>	3 1/4" x 4 1/4"  2 3/8" x 3 1/8"	<input type="checkbox"/> Left  <input type="checkbox"/> Right
P3	Large Double Portrait	<i>For a two-person portrait, both persons must be recorded at rest in the same burial space. The portrait shall be placed between the names provided no emblem or term of endearment is to be removed and with the understanding that the centered portrait placement may prohibit future placement of select items .</i>	3 1/4" x 4 1/4"	A Double Image Centered between names

*\*\* Pre-need placement not permitted where covers are sandblast (carved) to avoid damage with future death date placement*

**The cemetery will not permit a pre-need placement of a portrait unless properly filed Owner/Survivor Designation and pre-need inscription and fees are processed before this order is completed.**

*Note:* 1) The cemetery's responsibility to repair and/or replace stainless steel portraits shall be subject to limitations expressed in the published Monument/Memorial Rules and the General Rules and Regulation documents of the cemetery. 2) The cemetery reserves the right to remove any photographic images of any type not permitted under this program. No notice will be given. 3) Permitted images incorrectly or improperly installed with regard to fabrication material, installation process, or placement other than permitted and specified will be removed from the burial place. No notice will be given. 4) Nothing shall be affixed or attached to the stainless steel portrait. 5) Orders placed may take 6 to 8 weeks to install (weather permitting).

*For gravesite lot owners: The cemetery office can provide you with a similar program offering for monument lots and gravesite markers. For those making a purchase directly from Catholic Cemeteries we say -- Thank you for your continued financial support and investment into the cemetery's funds of the overall care of these sacred and special burial grounds.*

*Revised August 21, 2009*

**Remembering Loved Ones ...**

for generations to come.

Your Photograph can be made into a Digital Image that can be placed on Stainless Steel as a protected memorial to capture the memory of your loved one for generations to come.

- A Beautiful Memorial Picture reproduction on Stainless Steel
- Protected and Guaranteed not to Fade
- Available for most Crypts & Niches.

**A Fast and Simple Process:**

Step # 1 – Locate your Original photo

Step # 2 – Discuss and Learn the Regulations and Options then Complete the Order Form

Step # 3 – Bring the Form, Cemetery Certificate, Photo, and Payment to the Cemetery Office.

Step # 4 – In approximately, 6 to 8 weeks the cemetery will install your stainless steel image.

Step # 5 – Receive your original photo and optional ordered items.

Catholic Cemeteries in conjunction with our memorial suppliers offer state-of-the-art image transfer technology and the maximum color retention of stainless steel to ensure beautiful, long lasting results.

Some of the options to consider:

- A choice of neutral color backgrounds.
- The color as seen in your photo or select a nostalgic traditional Black and White image from the original color photo.

With a little extra time ...

- For combining two individual photographs to create a double portrait image.
- If necessary, separating a double image to create just one or two stainless steel images for your portrait order
- Modifying Attire – Add a Jacket, a tie, a shirt, a complete suit, a blouse or jewelry.

For additional information, assistance, or to learn about our memorial options. Contact the cemetery office or :

**Catholic Cemeteries**

PO Box 182  
Westbury NY 11590  
**(516) 334-7990**

or

**portraits@holyroodcemetery.org**  
[www.holyroodcemetery.org](http://www.holyroodcemetery.org)

*Application Fee \$ 55.00 +*

*Stainless Steel Portraits*

*One Person Portrait \$260.00*

*Two Person Portrait \$445.00*

*(Proofs extra fee to be quoted)*

*Prices subject to change  
without notice.*

**How the Stainless Steel Portrait is to be installed at the cemetery's mausoleum space?**

**All portraits are to be oval, vertical, made of stainless steel, frameless with no boarder, and consist of a bust only of a deceased person entombed or inurned in the burial space.**

For some Abbey Crypts (5 or more names), and most cremation niches, or in cases where approved special use crypt privilege containing cremated remains the **M2 or 1.18" x 1.57"** portrait size is required. No more than one portrait per person is permitted. No person can appear in more than one portrait. The person in the portrait must be deceased and buried within this burial space\*. (Choosing not to provide a portrait for a person does not grant permission to provide an additional portrait for another person).

For a True Companion Crypt, a Single crypt, a Couch Crypt or a Side by Side Companion Crypt the **P 3 or 3 1/4" x 4 1/4"** portrait size is required. No more than one portrait per person is permitted. No person can appear in more than one portrait. The person in the portrait must be deceased and buried within this burial space\*. (Choosing not to provide a portrait for a person does not grant permission to provide an additional portrait for another person).

For a Abbey Crypt, a crypt with 3 or 4 names on it, the **P 9 or 2 3/4" x 3 1/2"** portrait size is required. No more than one portrait per person is permitted. No person can appear in more than one portrait. The person in the portrait must be deceased and buried within this burial space\*. (Choosing not to provide a portrait for a person does not grant permission to provide an additional portrait for another person).

For Glass Front Cremation Niches only the **P 5 or 2 3/8" x 3 1/8"** portrait size is required. No more than one portrait per person is permitted. No person can appear in more than one portrait. The person in the portrait must be deceased and buried within this burial space\*. (Choosing not to provide a portrait for a person does not grant permission to provide an additional portrait for another person).

\* Pre-need portrait placement will require prior completion of an owner/survivor designation form and pre-need inscription.

**Where is the Portrait placed?**  
**Vertical Placement (Column)**

For an Abbey Crypt, and most cremation niches, or in cases where approved special use crypt privilege containing cremated remains the proper placement will be to the left – at the beginning of the deceased's Year of birth.

**Horizontal Placement (Row)**

For a Couch Crypt or Side-by-Side Companion Crypt the portrait is installed as **the left of the year of birth for the person buried on the left and to the right of the year of death for the person buried on the right**

**For a glass front niche** the portrait will be installed on a bronze easel inside the niche the HORIZONTAL placement stated above with the easel placed between the sidewall and the urn. This will provide full view of the urn.

**BETWEEN** the names placement is **reserved for a double image portrait only**. (No additional placement is permitted). This placement **where inspected and determined** on crypts and niches will require inspection and may prohibit future placement of emblem, feature, or term of endearment governed by various cemetery programs. A special affidavit may be required in the event the portrait placement encroaches on future inscription space or future emblem reserved space. The cemetery will not remove a previously placed emblem or feature to accommodate a portrait.

**Notice:**

***Improper adhesion, Improper placement, Improper fabricated materials, Improper size, Improper attire, improper affixing or attaching items to a stainless steel portrait will warrant the immediate removal of the portrait.***

**Some additional concerns?**

**All portraits must be made of stainless steel, oval, without frame, no border, vertical image placement, and must be installed flush to the crypt or niche cover as prescribed by this program.**

**Additional Documentation may be required? A pre-need portrait placement will require designation and pre-need inscription work completed prior to filing this order.**

**The original Certificate must be presented when placing the order.**