

STAINLESS STEEL PORTRAIT PURCHASE & PLACEMENT FORM (FLUSH MARKERS)

NAME ON CERTIFICATE (OWNER) : _____

ORDERED BY (YOUR NAME) : _____

STREET ADDRESS: _____ TELEPHONE: _____

CITY: _____ STATE: _____ ZIP _____

EMAIL: _____

NAME OF DECEASED: _____

NAME OF CEMETERY: _____		
SECTION : _____	RANGE : _____	LOT : _____
<p><u>Note:</u> Monument dealers and portrait for cemetery monuments, please use another form: Stainless Steel (required). Oval Shape (required) Positioning Vertical (required) Bronze Cover (required)</p>		
<p align="center">Choose finish:</p> <p><input type="checkbox"/> Color</p> <p><input type="checkbox"/> Black and White</p> <p><input type="checkbox"/> Sepia</p>		<p><input type="checkbox"/> Change Attire</p> <p><input type="checkbox"/> Change Background <i>(see back of form)</i></p> <p><input type="checkbox"/> Combine/Separate Images</p>

PHOTOGRAPH Enclose a GOOD, CLEAR, STUDIO PORTRAIT OR PASSPORT PICTURE EITHER BLACK & WHITE OR COLOR. BE EXACT IN YOUR SIZE & FINISH. PLEASE, NO PHOTOGRAPH LARGER THAN 5" x 7" (Note: Color Stainless Steel Portraits can be reproduced from your Black & White Photograph. For an additional fee and added production time technology will permit removing other persons from the photograph or placing your loved one in a change of attire acceptable for display. Digital Images and /or photocopies will not be accepted. Photo must be removed from frame or housing casing before delivery to the cemetery. When mailing, place photo between two pieces of cardboard and tape cardboard edges.

LIMITATION ON REPLACEMENT In the unlikely event that there is either damage or loss to the supplied photo, Catholic Cemeteries liability is limited to the cost of a replacement print from a supplied negative. ***You can now email the image (jpg or jpeg at 300 DPI) to portraits@holyroodcemetery.org. You must include the deceased name and the lot location as recorded in cemetery records.***

<p><i>See Chart – Prices subject to change without notice</i></p>	APPLICATION FEE \$ _____								
	<table style="width:100%;"> <tr> <td>PORTRAIT# M2\$ _____</td> <td>M3 \$ _____</td> <td>M4 \$ _____</td> <td>M5 \$ _____</td> </tr> <tr> <td>+ COVER # M2-C\$ _____</td> <td>M3-C\$ _____</td> <td>M4-C \$ _____</td> <td>M5-C\$ _____</td> </tr> </table>	PORTRAIT# M2\$ _____	M3 \$ _____	M4 \$ _____	M5 \$ _____	+ COVER # M2-C\$ _____	M3-C\$ _____	M4-C \$ _____	M5-C\$ _____
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	+ COVER # M2-C\$ _____	M3-C\$ _____	M4-C \$ _____	M5-C\$ _____					
<p align="center">TOTAL \$ _____ Payment by: <input type="checkbox"/> Cash <input type="checkbox"/> Check</p>									
<p>(VISA/MASTERCARD/ALL BANK DEBIT CARDS) IN OFFICE ONLY: <input type="checkbox"/> Credit Card</p>									

By my signature, I acknowledge that I have read the agreement on the front of this application and understand its contents. I agree to follow all cemetery rules and regulations set forth by this agreement.

Date: _____ Signature: **X** _____
(If not signature of original owner, certificate of right of [burial/inurnment](#) must be presented)

Make checks payable to **CATHOLIC CEMETERIES** and **MAIL or BRING TO APPLICABLE CEMETERY:**

<p>HOLY ROOD CEMETERY PO BOX 182 WESTBURY NY 11590-0182 Tel.: 516-334-7990</p>	<p>HOLY SEPULCHRE CEMETERY 3442 ROUTE 112 CORAM NY 11727 Tel.: 631-732-3460</p>	<p>QUEEN OF ALL SAINTS CEMETERY 115 WHEELER ROAD CENTRAL ISLIP NY 11722 Tel.: 631-234-8297</p>
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1. Complete this Form; 2. Include Payment and Original Photograph;
3. If this form is **not signed by the original owner**, the certificate of right of [burial/inurnment](#) must be presented at cemetery office

Revised September 1, 2009

OFFICE USE <i>(initial when completed)</i>
Certificate presented _____ Photo Included: _____
Plot card checked/checked _____ Deposit date: _____

Catholic Cemeteries - Stainless Steel Portrait Agreement (Flush Markers)

Burial space placement is available for most cemetery flush markers.

Prior to accepting an order, the cemetery staff must inspect the memorial and measure for fit. Unless directed otherwise, the maximum size permitted as allowed by monument design and program content.

- Delete background and replace with a color to best suit the individual in the portrait*
- Leave background as is (neutral only);*

Note: If you hand this form to a member of the cemetery's memorial department it is deemed complete and final. Changes will not be permitted. Nothing can be added to the order.

It is agreed that Catholic Cemeteries will supply and install the stainless steel portrait to be placed on the below referenced cemetery flush marker (as specified in the cemetery monument rules and regulations and where permitted). Installation schedule may be delayed during periods of inclement weather.

The cemetery will not be responsible to repair or replace a stainless steel portrait or cover damaged, lost, stolen or vandalized at the burial space. Your stainless steel portrait and its cover is guaranteed not to fade for 10 years from the purchase date.

Cancelled orders are subject to the following fees subtracted from any applicable written request for a refund:

- 1) \$50 cancellation fee is collected for costs of record cancellation, check refund, and photograph return;
- 2) Orders placed with the manufacturer can be cancelled with no installation. Photograph and the stainless steel portrait will be delivered to the purchaser. No purchase money will be refunded. At the cemetery's discretion, a refund for the cover may be completed less an administrative fee.

Although we all wish to see our loved ones as we knew them, the cemetery will not permit a portrait to be placed on the cemetery flush marker containing: an unkempt appearance or informal clothing is prohibited. Photos are limited to a bust or half figure as the portrait to be placed. The cemetery management will be the sole judge of appropriateness at the cemetery's own discretion.

In most cases, where approved, the stainless steel portrait will be installed to in 1 of 4 methods described below:

Item	Description	Placement	Cover Size	Portrait Size	Maximum Quantity Permitted
M2	Below the titled surname(s)	1 inch from the edge of monument (sides)	Permitted without cover	1.18" x 1.57"	Two only <input type="checkbox"/> Left <input type="checkbox"/> Right
M3	Above to the Left and Right (never centered) of the titled surname(s) or below to the left and Right of the titled surname	1 inch from the edge of monument (sides)	4 3/8" x 6 1/4" x 11/16"	3 1/4" x 4"	Two only <input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Above <input type="checkbox"/> Below
M4	Inscriptions appearing as one line (name and dates)	Next to or Above: to the left or right of the deceased's dates*	3 7/8" x 5 3/4" x 11/16"	2 13/16" x 3 9/16"	One per name (cannot appear in portrait above) <input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Next <input type="checkbox"/> Above
M5	Inscriptions appearing as two lines (names then dates)	Centered between the dates **	3 1/2" x 5 5/16" x 11/16"	2 3/8" x 3 1/8"	One per name (cannot appear in portrait above) <input type="checkbox"/> Between Dates

Pre-need placement will require prior completion of owner/survivor designation affidavit form.

Note: 1) The cemetery's responsibility to repair and/or replace stainless steel portraits or covers shall be subject to limitations expressed in the published Monument and the General Rules and Regulation documents of the cemetery. 2) The cemetery reserves the right to remove any photographic images of any type not permitted under this program or if installed without permission. No notice will be given. 3) Permitted images incorrectly or improperly installed with regard to fabrication material, installation process, or placement other than permitted and specified will be removed from the burial place. No notice will be given. 4) Nothing shall be affixed or attached to the stainless steel portrait or cover. 5) Orders placed may take 6 to 8 weeks to install (weather permitting).

For gravesite lot owners your local monument dealers can provide you with this same program at their own prices. For those making a purchase directly from Catholic Cemeteries we say -- Thank you for your continued financial support and investment into the cemetery's funds of the overall care of these sacred and special burial grounds.

Revised September 1, 2009

Remembering Loved Ones ...
for generations to come.

Your Photograph can be converted to a Digital Image and placed on Stainless Steel as a protected memorial to capture the memory of your loved one for generations to come.

- A Beautiful Memorial Picture reproduction on Stainless Steel;
- Protective Finish that should not fade;
- Available for most Cemetery Markers.

A Fast and Simple Process:

Step # 1 – Locate your Original photo.

Step # 2 – Discuss and Learn the Options and Cemetery Requirements then Complete the Appropriate Order Form.

Step # 3 – Bring the Form, Cemetery Certificate, Photo, and Payment to the Cemetery Office.

Step # 4 – In approximately, 6 to 8 weeks (weather permitting) the cemetery will install your stainless steel image.

Step # 5 – Receive your original photo returned to you in the mail.

Catholic Cemeteries in conjunction with our memorial suppliers offer state-of-the-art image transfer technology and the maximum color retention of stainless steel to ensure beautiful, long lasting results.



Some of the options to consider (when a little more permits):

A Selection of neutral color backgrounds in a choice of colors.

The color as seen in your photo or select a nostalgic traditional Black and White image from the original color photo.

Combining two individual photographs (such as a husband and wife) to create a double portrait image.

Separating a double image to create just one or two stainless steel images.

Modifying Attire – Add a Jacket, a tie, a shirt, a complete suit, a blouse or jewelry.

<p><i>Application Fee</i> \$ 55.00 +</p> <p><u><i>Stainless Steel Portraits</i></u> <i>One Person Portrait</i> \$260.00 <i>Two Person Portrait</i> \$445.00 <i>Cover</i> \$105.00 <i>(Proofs extra fee to be quoted)</i></p> <p><i>Prices subject to change without notice.</i></p>

For additional information, assistance, or to learn about our memorial options. Contact the cemetery office or :

Catholic Cemeteries
111 Old Country Road
PO Box 182
Westbury NY 11590
(516) 334-3970

or
portraits@holyroodcemetery.org
www.holyroodcemetery.org

How the stainless steel portrait is to be placed at the burial space?

One or two portraits may appear ...

Below the family name 1 inch from the edge (side) of the cemetery marker. (The entire oval must rest on the front of the marker surface) and cannot cover a design on the marker. **OR Above and to the left or right side** (never centered) of the titled surname.

If approved these portrait should not exceed the 3 1/2" x 4 1/4" maximum.

Additional portraits may appear ...

When the deceased's inscription is one line (given name and dates):

The most popular placement will be to the left – at the beginning of the deceased's Date (Year) of birth. Due to design placing it to the right or above is also permitted.

When the deceased's inscription is on two lines (given name then dates):

The proper placement will be centered between the dates.

BETWEEN the names placement is reserved for a double image portrait only. (No additional placement is permitted). This placement **where inspected and determined** on markers will require inspection and may prohibit future placement of inscriptions, epitaphs, or term of endearment governed by various cemetery marker regulations.

A special affidavit may be required in the event the portrait placement encroaches on future inscription space or future epitaph or term of endearment reserved space. The cemetery will not permit the refacing or removal of a previous design, inscription, epitaph, or term of endearment to accommodate a portrait.

Notice:

Failure to file application, Improper adhesion, Improper placement, Improper fabrication of materials, Improper size, Improper attire, improper affixing or attaching items to a

portrait will warrant the immediate removal of the portrait or prohibit of the marker being set in the cemetery.

Determining the Size of the Stainless Steel Portrait from Catholic Cemeteries?

3 1/4" x 4 1/4" is the maximum size permitted on a marker. When this portrait is placed near the family name as described above.

1.18" x 1.57" is the smaller size recommended for markers where portrait placement other than the above is selected.

NOTE: Although various sizes may be permitted with approval, these two sizes permit a portrait for most cemetery markers and for most burials within the lot.

There may be times where a choice must be made to replace the marker in order to accommodate the portraits.

Some other concerns?

Portraits must be oval and made of stainless steel and must be installed flush to the memorial with 3M VHB Two sided Tape (or its industry acceptable equivalent).

Covers will be required for most flush memorial placements.

Frames, other types of covers, and borders for the portrait are prohibited.

Additional Documentation Required?

A stainless steel portrait of a living person is permitted on the marker when both designation affidavit and pre-need inscription application work has been filed and approved by cemetery authorities.

A stainless steel portrait of a person buried elsewhere is not permitted on the marker.

* Size not included in this program.