

STAINLESS STEEL PORTRAIT PURCHASE & PLACEMENT FORM (Mon-Dealers)

NAME ON CERTIFICATE (OWNER): _____

ORDERED BY (YOUR CUSTOMER'S NAME) _____

STREET ADDRESS: _____ TELEPHONE: _____

CITY: _____ STATE: _____ ZIP _____

NAME OF DECEASED: _____

EMAIL: _____

MONUMENT COMPANY:

(YOUR COMPANY'S NAME) _____

STREET ADDRESS: _____ TELEPHONE: _____

CITY: _____ STATE: _____ ZIP _____

PORTRAIT MANUFACTURER COMPANY:

(THEIR COMPANY'S NAME) _____

STREET ADDRESS: _____ TELEPHONE: _____

CITY: _____ STATE: _____ ZIP _____

PRODUCT #: _____ SIZE _____ (width in inches) X _____ (height in inches)

NAME OF CEMETERY: _____

SECTION : _____ RANGE : _____ LOT : _____

Note: Not permitted on cemetery crypts and cremation niches

Stainless Steel (required)

Positioning Vertical (required)

Choose Finish:

- Color
- Black and White
- Sepia

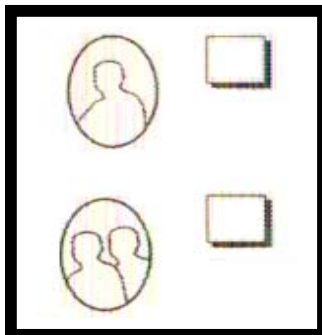
- Change Attire
- Change Background
(see back of form)
- Combine/Separate
Images

From Page 3 - Installation:

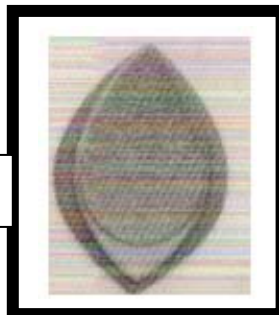
- I-M-1 Left Right Above Below
- I-M-2 Left Right Next Above
- I-M-3 Between Dates
- I-F-1 Left Right Above Below
- I-F-2 Left Right Next Above
- I-F-3 Between Dates

Oval Shape (required)

FOR BRONZE FLUSH MARKERS + COVERS

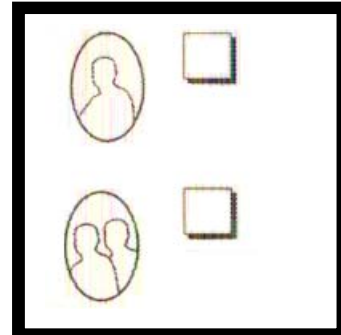


+



For Only Flush Markers Bronze Cover (required)

CEMETERY MONUMENTS



PHOTOGRAPH

Enclose a GOOD, CLEAR, STUDIO PORTRAIT OR PASSPORT PICTURE EITHER BLACK & WHITE OR COLOR. BE

EXACT IN YOUR SIZE & FINISH. PLEASE, NO PHOTOGRAPH LARGER THAN 5" x 7" (Note: Color Stainless Steel Portraits can be reproduced from your Black & White Photograph. For additional production time technology will permit removing other persons from the photograph or placing your loved one in a change of attire acceptable for display. Digital Images and/or photocopies will not be accepted. Photo must be removed from frame or housing casing before delivery to the cemetery. When mailing, place photo between two pieces of cardboard and tape cardboard edges.

LIMITATION ON REPLACEMENT In the unlikely event that there is either damage or loss to the supplied photo,

Catholic Cemeteries liability is limited to the cost of a replacement print from a supplied negative. **Email it to:**

portraits@holyroodcemetery.org. We recommend .jpg or .jpeg format at 300 DPI.

*See Chart –
Prices subject
to change
without notice*

APPLICATION FEE \$ _____

Payment by: Cash Check

(VISA/MASTERCARD/ALL BANK DEBIT CARDS) IN OFFICE ONLY: Credit

By our signature, we acknowledge that we have read the agreement included with this application and understand its contents. We agree to follow all cemetery rules and regulations set forth by this agreement.

Date: _____ Customer's Signature: X _____

Date: _____ Monument Dealer's Signature: X _____

Make checks payable to CATHOLIC CEMETERIES and MAIL or BRING TO APPLICABLE CEMETERY:

HOLY ROOD CEMETERY
PO BOX 182
WESTBURY NY 11590-0182
Tel.: 516-334-7990

HOLY SEPULCHRE CEMETERY
3442 ROUTE 112
CORAM NY 11727
Tel.: 631-732-3460

QUEEN OF ALL SAINTS CEMETERY
115 WHEELER ROAD
CENTRAL ISLIP NY 11722
Tel.: 631-234-8297

1. Complete this Form;
2. Include Payment and Original Photograph;
3. The **original cemetery certificate** of right of **burial/inurnment** must be presented at the cemetery office.

OFFICE USE (*initial when completed*)

Certificate presented _____ Photo Included: _____

Plot card checked/checked _____ Deposit date: _____

Catholic Cemeteries - Stainless Steel Portrait Agreement (Monuments)

Burial space placement is available for most cemetery monuments.

Prior to accepting/finalizing an order, the cemetery staff must inspect the memorial and measure for fit. Unless directed otherwise, the maximum size permitted as allowed by monument design and program content.

Delete background and replace with a color to best suit the individual in the portrait (Selected color subject to review and cemetery approval)

Leave background as is (neutral only)

Note: If you submit this form to the cemetery's monument department it is deemed complete and final Changes will not be permitted.

Nothing can be added to the order.

It is agreed that the customer has authorized the monument company to supply and install a stainless steel portrait to be placed on the application's referenced cemetery monument (as specified in the cemetery monument rules and regulations and where permitted). It is further understood that installation schedule may be delayed during periods of inclement weather.

The cemetery will not be responsible to repair or replace a stainless steel portrait damaged, lost, stolen or vandalized at the burial space. The cemetery makes no representative, guarantee, or warranty to the fabrication method or quality of this selected product.

Cancelled orders are subject to the forfeiture of the application fee and may be subject to an amended permit fee for changes impacting on the monument application where applicable. This fee is retained for costs of record

cancellation, the return of the original certificate and photograph; Cancelled ordered applications are kept on file at the cemetery's discretion.

Although we all wish to see our loved ones as we knew them, the cemetery will not permit a portrait to be placed on the cemetery monument or marker containing: an unkempt appearance or informal clothing is prohibited. Photos thus the portrait are limited to a bust or half figure. The cemetery management will be the sole judge of appropriateness at the cemetery's own discretion.

For **Cemetery Monuments**, in most cases, where approved, the stainless steel portrait will be installed to in 1 of 3 methods described below:

	<i>Description</i>	<i>Placement</i>	<i>Maximum Size</i>	<i>Minimum Size</i>	<i>Quantity Permitted</i>
IM-1	Above and to the left or right (never centered) or below the titled surname(s)	1 inch from the edge of monument (sides)	3 1/4" x 4 1/4"	2 1/2" x 3 1/8"	Two only <input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Above <input type="checkbox"/> Below
IM-2	Inscriptions appearing as one line (name and dates)	Either or: to the left or right of the deceased's dates*	1.18" x 1.57"	None	One per name (cannot appear in portrait above) <input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Next <input type="checkbox"/> Above
<i>* For pre-need inscription placement must be placed to the left to avoid damage with future death date placement</i>					
IM-3	Inscriptions appearing as two lines (names then dates)	Centered between the dates **	1.18" x 1.57"	None	One per name (cannot appear in portrait above) <input type="checkbox"/> Between Dates
<i>** Pre-need placement not permitted to avoid damage with future death date placement</i>					

Pre-need placement where permitted will require prior completion of owner/survivor designation affidavit form.

For **Cemetery Flush Markers**, in most cases, where approved, the stainless steel portrait will be installed to in 1 of 3 methods described below:

<i>Item</i>	<i>Description</i>	<i>Placement</i>	<i>Cover Size</i>	<i>Portrait Size</i>	<i>Maximum Quantity Permitted</i>
IF-1	Below the titled surname(s)	1 inch from the edge of monument (sides)	4 3/8" x 6 1/4" x 11/16"	3 1/4" x 4"	Two only <input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Above <input type="checkbox"/> Below
IF-2	Inscriptions appearing as one line (name and dates)	Next to or Above: to the left or right of the deceased's name*	3 7/8" x 5 3/4" x 11/16"	2 13/16" x 3 9/16"	One per name (cannot appear in portrait above) <input type="checkbox"/> Left <input type="checkbox"/> Right <input type="checkbox"/> Next <input type="checkbox"/> Above
IF-3	Inscriptions appearing as two lines (names then dates)	Centered between the dates **	3 1/2" x 5 5/16" x 11/16"	2 3/8" x 3 1/8"	One per name (cannot appear in portrait above) <input type="checkbox"/> Between Dates

Note: 1) The cemetery's responsibility to repair and/or replace stainless steel portraits shall be subject to limitations expressed in the published Monument and the General Rules and Regulation documents of the cemetery. 2) The cemetery reserves the right to remove any photographic images of any type not permitted under this program or if installed without permission. No notice will be given. 3) Permitted images incorrectly or improperly installed with regard to fabrication material, installation process, or placement other than permitted and specified will be removed from the burial place. With or without notice to be given to the family and/ or the monument dealer. 4) Nothing shall be affixed or attached to the stainless steel portrait. 5) Installation process maybe delayed during periods of inclement weather.

Catholic Cemeteries is working harder than ever to serve the families and monument dealers with information on the products we use. For an up to date list of approved stainless steel portrait vendors please contact the cemetery office.

You can now email the image (jpg or jpeg at 300 DPI) to portraits@holyroodcemetery.org. You must include the deceased name and the lot location as recorded in cemetery records.

Suggested Review of Your Portrait Application

All Orders/Work must be:


- *Stainless Steel.*
- *Oval in Shape*
- *Vertical in Image Positioning*
- *1 or 2 persons (Sizes equal to or smaller than 1.18" x 1.57" should be for 1 person only)*
- *Background – Neutral Color (no scenery)*
- *Full border is recommended (the image's background extends to the edge of the portrait without a border or trim)*
- *No frames, no colored borders, no covers permitted (except as specified on flush markers).*
- *Installation is permitted as prescribed under the guidelines of this program. (If submitting a monument application indicate as STAINLESS STEEL PORTRAIT, along with Size and place on monument. This program does not replace the cemetery's existing program for etchings)*
- *Reminder: The portrait is subject to immediate removal for violation of program's content and consents.*
- *For near Title Surname Placement - No portrait is to exceed 3 1/4" x 4 1/4" and no portrait is to be smaller than 2" x 2 3/4"*
- *For near Deceased's Inscription Placement – Portrait shall be 1.18" x 1.57" or 1" x 1 3/8" or smaller.*
- *No person is to appear in more than one portrait (Monument should be reviewed prior to placing this order. The etching does not count as a portrait under this program).*
- *Flush Markers see specified selection(section below)*

Approved Vendors that work with Catholic Cemeteries that may work with you.

Mazzacca & Associates (a distributor for Photo Porcelain)				Phone 732-323-8502				
FAX 732-323-8503 Contact Information Mazzacca & Associates, 4 Aries Court, Manchester NJ 08759								
Notation: Vendor is noted for personalized service. Can assist you with order forms, presentation material and displays custom tailored to meet our guidelines								
Item Number	Size	Color	A	B	C	S	O	Placement
			T	A	O	E	T	
			I	C	M	P	H	
			R	K	B	A	E	
			E	G	I	R	R	
				R	N	A		
				O	E	T		
				U		E		
				N				
				D				
P3	3 1/4" x 4 1/4"	Yes						1 st choice Title Surname
P3	3 1/4" x 4 1/4"	B & W -						1 st choice Title Surname
P9	2 3/4" x 3 1/2"	Yes						2 nd choice Title Surname
P9	2 3/4" x 3 1/2"	B & W						2 nd choice Title Surname
P5	2 3/8" x 3 1/8"	Yes						3 rd choice Title Surname
P5	2 3/8" x 3 1/8"	B & W						3 rd choice Title Surname
P10	2" x 2 3/4"	Yes						4 th choice Title Surname
P10	2" x 2 3/4"	B & W						4 th choice Title Surname
Notations: Always Stainless Steel, bust, 1 or 2 subjects always vertical (no frames, no photo rings permitted)								
Special instructions area: indicate if subject(s) or objects in photo are to be omitted, background change, attire change.								

Matthews International Corporation 1315 West Liberty Avenue, Pittsburgh, PA 15226									
1-888-838-8890 www.matthewsbronze.com FAX 412-571-5514 or 5515									
Notation: Vendor is noted for large selection of products offers 1% discount for on line orders. Best source of acceptable portraits and covers for flush marker installation. In general, B&W portraits are priced less.									
Reference Number	Item Number	Size	Color	A	B	C	S	O	Placement
				T	A	O	E	T	
				T	C	M	P	H	
				I	K	B	A	E	
				R	G	I	R	R	
				E	R	N	A		
					O	E	T		
					U		E		
					N				
					D				
M2	M110698	1.18" x 1.57"	Yes						1 st Choice Deceased Name
M2	M110698	1.18" x 1.57"	B & W						1 st Choice Deceased Name
M3	M109788	3 1/4 " x 4"	Yes						1 st choice Title Surname
M3	M109782	3 1/4 " x 4"	B & W						1 st choice Title Surname
M4	M109790	2 13/16" x 3 9/16"	Yes						2 nd choice Title Surname
M4	M109784	2 13/16" x 3 9/16"	B & W						2 nd choice Title Surname
M5	M109790	2 3/8" x 3 1/8"	Yes						3 rd choice Title Surname
M5	M109784	2 3/8" x 3 1/8"	B & W						3 rd choice Title Surname
Notations: Always Stainless Steel, bust, 1 or 2 subjects always vertical (no frames, no photo rings permitted)								Changes: * Two subjects add 75% to price	
Special instructions area: Indicate if subject(s) or objects in photo are to be omitted, background change, attire change.									

Matthews COVERS FOR FLUSH MARKERS (ONLY)

<i>Reference Number</i>	<i>Item Number</i>	<i>Size</i>	<i>Placement</i>	
M2-C	none	none	Flush markers	
M3-C	M109308	4 3/8" x 6 1/4" x 11/16"	Flush markers	
M4-C	M109309	3 7/8" x 5 3/4" x 11/16"	Flush markers	
M5-C	M109306	3 1/2" x 5 5/16" x 11/16"	Flush markers	

**Register Alternative Vendor? (Make this information known to Catholic Cemeteries)
Outside vendor information (must accompany portrait application)**

**Phoenix Memorial Portraits www.phoenixmemorial.com
82 De Bresoles, Montreal, Canada H2Y 1V5
1-888-881-8081 FAX (514) 735-9799**

<i>Item Number</i>	<i>Size</i>	<i>Color</i>	A T T I R E O U N D					<i>Placement</i>
			B	C	S	O	T	
Oval 2	2.36" x 3.14 "	Yes MOPC2						3rd ^d choice Title Surname
Oval 2	2.36" x 3.14 "	B&W MOPB2						3rd ^d choice Title Surname
Oval 3	2.75" x 3.54"	Yes MOPC3						2nd ^d choice Title Surname
Oval 3	2.75" x 3.54"	B & W MOPB2						2nd ^d choice Title Surname
Oval 4	3.14" x 3.93"	Yes MOPC4						1st ^d choice Title Surname
Oval 4	3.14" x 3.93"	B & W MOPB4						1st ^d choice Title Surname

**Pictures of Ceramic Company, Inc.
11 Doran Court, Monmouth Junction NJ 08852-3110
(732) 297-6008 Fax (732) 297-7661
Attention: Simon Geller**

<i>Item Number</i>	<i>Size</i>	<i>Color</i>	A T T I R E O U N D					<i>Placement</i>
			B	C	S	O	T	
Oval 3	4 1/4" x 3 3/8"	Yes						1st ^d choice Title Surname
Oval 3	4 1/4" x 3 3/8"	B&W						1st st choice Title Surname
Oval 4	3 1/2" x 2 3/4"	Yes						2nd ^d choice Title Surname
Oval 4	3 1/2" x 2 3/4"	B & W						2nd ^d choice Title Surname
Oval 5	2 7/8" x 2 3/8"	Yes						3 rd choice Title Surname
Oval 5	2 7/8" x 2 3/8"	B & W						3 rd choice Title Surname

Precious Souvenir
Road #27, PO Box 310, Coburn MA 04936
(866) 549.2727 Fax (819)549.3729
Attention: info@precioussouvenir.com

Item Number	Size	Color	A	B	C	S	O	Placement
			T	A	O	E	T	
			I	C	M	P	H	
			R	K	B	A	E	
			E	G	I	R	R	
				R	N	A		
				O	E	T		
				U		E		
				N				
				D				
Oval 3	4 1/4" x 3 3/8"	Yes						1st choice Title Surname
Oval 3	4 1/4" x 3 3/8"	B&W						1st choice Title Surname
Oval 4	3 1/2" x 2 3/4"	Yes						2nd choice Title Surname
Oval 4	3 1/2" x 2 3/4"	B & W						2nd choice Title Surname
Oval 5	2 7/8" x 2 3/8"	Yes						3rd choice Title Surname
Oval 5	2 7/8" x 2 3/8"	B & W						3rd choice Title Surname

Biondan North America
2220-77AP Midland Avenue, Toronto ON Canada MP 3E6
(877) 290.6703 Fax (877)290.6701
Attention: info@biondanbronze.com www.biondanbronze.com

Item Number	Size	Color	A	B	C	S	O	Placement
			T	A	O	E	T	
			I	C	M	P	H	
			R	K	B	A	E	
			E	G	I	R	R	
				R	N	A		
				O	E	T		
				U		E		
				N				
				D				
Oval 3	4 1/4" x 3 3/8"	Yes						1st choice Title Surname
Oval 3	4 1/4" x 3 3/8"	B&W						1st choice Title Surname
Oval 4	3 1/2" x 2 3/4"	Yes						2nd choice Title Surname
Oval 4	3 1/2" x 2 3/4"	B & W						2nd choice Title Surname
Oval 5	2 7/8" x 2 3/8"	Yes						3rd choice Title Surname
Oval 5	2 7/8" x 2 3/8"	B & W						3rd choice Title Surname

LP Photoceramics International Inc.
93 Douglas Drive, Toronto ON Canada M4W 2B2
(416) 960.9901 Fax (877)572.2636
Attention: info@lpcameos.com www.lpcameos.com

Item Number	Size	Color	A	B	C	S	O	Placement
			T	A	O	E	T	
			I	C	M	P	H	
			R	K	B	A	E	
			E	G	I	R	R	
				R	N	A		
				O	E	T		
				U		E		
				N				
				D				
Oval 3	4 1/4" x 3 3/8"	Yes						1st choice Title Surname
Oval 3	4 1/4" x 3 3/8"	B&W						1st choice Title Surname
Oval 4	3 1/2" x 2 3/4"	Yes						2nd choice Title Surname
Oval 4	3 1/2" x 2 3/4"	B & W						2nd choice Title Surname
Oval 5	2 7/8" x 2 3/8"	Yes						3rd choice Title Surname
Oval 5	2 7/8" x 2 3/8"	B & W						3rd choice Title Surname

Rossato Giovanni VIA BRENTA 11 PO Box 524 390.444.928.499 Fax 390.444.938.711 Attention:info@Italian-memorial-products.com								
<i>Item Number</i>	<i>Size</i>	<i>Color</i>	<i>A</i>	<i>B</i>	<i>C</i>	<i>S</i>	<i>O</i>	<i>Placement</i>
			T T I R E	A C K G R O U N D	O M B I N E	E P A R A T E	T H E R	
<i>Oval 3</i>	<i>4 1/4" x 3 3/8"</i>	<i>Yes</i>						<i>1stst choice Title Surname</i>
<i>Oval 3</i>	<i>4 1/4" x 3 3/8"</i>	<i>B&W</i>						<i>1stst choice Title Surname</i>
<i>Oval 4</i>	<i>3 1/2" x 2 3/4"</i>	<i>Yes</i>						<i>2nd^d choice Title Surname</i>
<i>Oval 4</i>	<i>3 1/2" x 2 3/4"</i>	<i>B & W</i>						<i>2nd^d choice Title Surname</i>
<i>Oval 5</i>	<i>2 7/8" x 2 3/8"</i>	<i>Yes</i>						<i>3rd choice Title Surname</i>
<i>Oval 5</i>	<i>2 7/8" x 2 3/8"</i>	<i>B & W</i>						<i>3rd choice Title Surname</i>

Remembering Loved Ones ...
for generations to come.

Your Photograph can be converted to a Digital Image and placed on Stainless Steel as a protected memorial to capture the memory of your loved one for generations to come.

- A Beautiful Memorial Picture reproduction on Stainless Steel;
- Protective Finish that should not fade;
- Available for most Cemetery Monuments.

A Fast and Simple Process:

Step # 1 – Locate your Original photo.

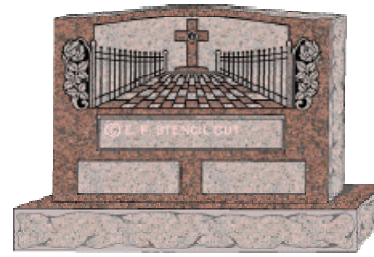
Step # 2 – Discuss and Learn the Options and Cemetery Requirements then Complete the Appropriate Order Form.

Step # 3 – Bring the Form, Cemetery Certificate, Photo, and Payment to the Cemetery Office.

Step # 4 – In approximately, 6 to 8 weeks (weather permitting) the cemetery will install your stainless steel image.

Step # 5 – Receive your original photo returned to you in the mail.

Catholic Cemeteries in conjunction with our memorial suppliers offer state-of-the-art image transfer technology and the maximum color retention of stainless steel to ensure beautiful, long lasting results.



Some of the options to consider (may involve additional time to deliver the order):

A Selection of neutral color backgrounds in a choice of colors.

The color as seen in your photo or select a nostalgic traditional Black and White image from the original color photo.

Combining two individual photographs (such as a husband and wife) to create a double portrait image.

Separating a double image to create just one or two stainless steel images.

Modifying Attire – Add a Jacket, a tie, a shirt, a complete suit, a blouse or jewelry.

<i>Application Fee \$ 55.00 +</i>
<i><u>Stainless Steel Portraits</u></i>
<i>One Person Portrait \$260.00</i>
<i>Two Person Portrait \$445.00</i>
<i>(Proofs extra fee to be quoted)</i>
<i>Prices subject to change without notice.</i>

For additional information, assistance, or to learn about our memorial options. Contact the cemetery office or:

Catholic Cemeteries
PO Box 182
Westbury NY 11590
(516) 334-7990

www.holyroodcemetery.org
portraits@holyroodcemetery.org

How the stainless steel portrait is to be placed at the burial space?

One or two portraits may appear ...

Below the family name 1 inch from the edge (side) of the cemetery monument. (The entire oval must rest on the front of the monument surface) and cannot cover a design on the monument.

Note: Always choosing the larger size - If the above specified portrait size 3 1/2" x 4 1/4" cannot fit here, the next largest approved size should be substituted. If the smallest size does not fit here, you cannot have this placement choice.

Additional portraits may appear ...

When the deceased's inscription is one line (given name and dates):

The most popular placement will be to the left – at the beginning of the deceased's Date (Year) of birth. Due to design placing it to the right (as an alternate) is also permitted.

If this size does not fit here, we recommend you consider the permitted portrait etchings or stone replacement.

When the deceased's inscription is on two lines (given name then dates):

The proper placement will be centered between the dates.

If this size does not fit here, we recommend you consider the permitted portrait etchings or stone replacement.

At times, a special affidavit may be required in the event the portrait placement encroaches on future inscription space or future epitaph or term of endearment reserved space.

The cemetery will not permit installations to cover a design, inscription, epitaph, or term of endearment.

Notice:

Failure to file application, Improper adhesion, Improper placement, Improper fabrication of materials, Improper size, Improper attire, improper affixing or attaching items to a portrait will warrant the immediate removal of the portrait or prohibit the monument being set in the cemetery.

Determining the Size of the Stainless Steel Portrait from Catholic Cemeteries?

3 1/4" x 4 1/4" is the maximum size permitted on a monument. When this portrait is placed above and to the left or right side (never centered) or below the family name as described above. (2 3/8" x 2 3/4" smallest size permitted).

1.18" x 1.57" or 1" x 1 3/8" are the smaller sizes recommended for monuments where portrait placement other than the above is selected.

NOTE: Although various sizes (between the 2 stated above) may be permitted with approval, the stated sizes above permit a portrait for most cemetery monuments and for most burials within the lot.

There may be times where a choice must be made to replace the monument in order to accommodate the portraits.

Some other concerns:

Portraits must be oval and made of stainless steel and must be installed flush to the memorial with 3M VHB two sided tape (or its industry acceptable equivalent).

Covers will only be permitted for flush memorials.

Frames, other covers, and borders for the portrait are prohibited.

Additional Documentation Required?

A stainless steel portrait of a living person is permitted on the monument when both designation affidavit and pre-need inscription application work has been filed and approved by cemetery authorities.

A stainless steel portrait of a person buried elsewhere is not permitted on the monument.